ANGLOPHONE WEST SCHOOL DISTRICT

Carleton North High School: **Parent School Support Committee Agenda**

Date/Time: Oct 26, 2026 at 6:30 PM

Location: CNHS Library

Agenda Items:

1. Welcome and Call to Order
2. Approval of Agenda
3. Approval of Minutes
4. Celebrations
5. Correspondence
    - NB 12 Year Education Plan – Minister, Claire Johnson
6. Business arising from Minutes:
    - PARTY – Proposal for sub-committee
    - PSSC Funds
    - Completion of new member PSSC forms
    - PSSC Goals
7. New Business:
    - Finances
    - Pilot Day Updates
    - Other (PSSC Members to bring forward)
8. School Reports
    - Principal's Report – Jason Smith
    - SRC Report – Madison & Walker
    - Staff Report – Derek Tracey

Reminder: Next scheduled meeting: **November 30th at 6:30PM**

Adjournment

ANGLOPHONE WEST SCHOOL DISTRICT

Carleton North High School
30 School Street, Florenceville-Bristol, N.B.
PSSC Minutes
Date: October 23, 2026 Time: 6:30 pm
Location: Library

PSSC Members Present: Corinne Kilfoil Connie Smith Raquel Adams Lisa Christie-Wolverton Cindy Giberson Somer Drost Deborah Gilbert Angie Giggie-DeMerchant Karen Guest Walker Brake Madisen Muise **PSSC Members Regrets:** Megan Lowrie Erin Rozitis Jill Ebbett Kathryn Southan Sarah Southland Derek Tracey, Teacher Rep.	**School/DEC Representation Present:** Jason Smith, Principal **School/DEC Representation Regrets:** Katelyn McGrath, DEC

Call to Order: Meeting called to order at 6:32 pm.

Approval of the Agenda: Somer Drost moved to accept the agenda. Cindy Giberson seconded. Motion carried.

Approval of the Minutes from Previous Meeting: Deborah Gilbert moved to accept the minutes and seconded by Corinne Kilfoil. Motion carried.

Celebrations: Student of the Month, having lots of nominations from staff. Received two new pieces of equipment for the automotive shop. Have started the grad class fundraising by selling candy apples at the Haunted Trail and made the first $500.00. Jason became a Grandfather.

Correspondence – Received from the Minister of Education, NB 12 Year Education Plan. Will be emailed out to each member to read through.

Old Business

PARTY Program – We discussed last meeting about planning our own PARTY (Prevent Alcohol and Risk-Related Trauma in Youth) program here at CN. Do we have volunteers in this group? Valerie Carmichael is willing to help with the planning. Nicole Giberson (Principal at WHS) is willing to share their information with us. Can we establish a committee within the community? Reach out to DCN and Margaret Johnson for a meeting. Hope to hold the event the middle of May to the end of May with the grade 9s and 12s. Final decision to set up meeting with the DCN and go from there.

PSSC Budget – Motion made to spend all remaining funds on facilitating the PARTY program here at CNHS. A program for grades 9-12 to keep teens safe from drugs and alcohol. Motion made by Angie Giggie-DeMerchant, seconded by Somer Drost.

New Business:

Finances – Jason met with the Director of Finance. There was a 20% cut to all school budgets. There was a top up to consumables (Shop and Cul Tech courses) so no fees charged or fees reduced. AIE (Atlantic International Education) students, money is received when we host an international student. Jason has bank rolled those funds from years past, so we have some money there to use. Donors give money that is to be spent specifically on students' needs. School raised funds come from student fees, sport fees and clubs. So, the school has three sources of money, Government funds, donated money and school raised funds.

Pilot Day Updates – Should have a group PSSC (all feeder schools) meeting in the very near future. Maybe PSSC should send out a survey to parents concerning Pilot Days.

School Reports:

a) Principal's Report – See attached document
b) SRC Report – See attached document
c) Staff Report – See attached document

Adjournment: Meeting adjourned at 8:12 pm

PSSC Chair	**Date**
PSSC Secretary	**Date**

Principal's Report

September 28th, 2026

- ✓ Staffing Updates: Nothing Further- Fully Staffed

- ✓ School Planning
    1. School Planning has continued
        a. Focus is on three primary goals
            i. Cross-curricular literacy
                1. Staff spent about 3 hours on PL and related activities in preparation for February implementation. Using Pilot Days to support learning prior to implementation.
            ii. Math goal- 5 Start Points for staff to utilize and collect data on. Should start data collection next month.
            iii. Well Being
    2. Pilot Professional Learning Days: Just finished Day 3
- ✓ Facilities Updates: Fire Marshall Report
    1. Report had negative implications for breakfast program. Met with facilities last week and had an update from Director of Finance today.
    2. There are specific requirements for breakfast programs.

- ✓ Policy or Guideline Updates: None to update

- ✓ School Financial Updates:
    1. Met with Director of Finance today to discuss our current reality.
        a. Heather had realized that there were monies owed to us from ASDW/EECD for skilled trades, so we will have about 10,000.00 more than first assumed. She also evaluated some other funds spent and accrued over the last couple of weeks.

b. We are now at 80% spent. This does mean making some decisions about what we can buy/spend money on tightly until January.
c. We have a contingency plan worked out with ASDW should there be need. We are not the only school experiencing this.
    i. The cuts were made by EECD in two areas:
        1. Instructional resources
        2. Travel/expense claims

✓ Pilot Day Data: We spent a couple hours of October 22nd at the Lead Conference talking about data points. This data should be interesting as it represents a very small cohort of staff, students, and parent feelings towards the pilot project.
1. We should be hosting a group parent meeting very soon as there may be some false narrative that comes from feedback.
2. Data points show incremental gains across K-12 schools with academic, attendance and other positive indicators.
3. Qualitative and Quantitative Data is being analyzed and there are stand out statements that drew attention. This was met with concern as the number of respondents was so low that the question was raised as to the validity of the qualitative data.

✓ Home and School Updates: We are in the middle of needing volunteers to run the home and school. We have a member from last year agree to help until folks have feet under selves and three people put their names forward to help but do not want to chair due to work commitments. I will be sending a voice memo tomorrow or the next day. We need to plan the Christmas dinner already and this is part of what these folks do.

✓ Graduation Committee Updates
1. Meeting this week, and makes meeting number 2.
2. Candy Apple Sales over 500.00 this weekend at the haunted trail and they are getting a lottery ticket sale ready that will last until spring.

3. Grade Class will need to make some decisions on venue and other details including prom related matters in the coming weeks.

3.

- ✓ Future Celebration: 50 Year Reunion should be on horizon for and it looks like we will host it the summer of 2028 based on community member feedback.

PSSC October Student Report

- Holiday Market: We have switched from a fall market to a holiday market. We have approx 20 vendors, and we are feeling optimistic about the turnout.
- Facebook: The council decided to take feedback from the PSSC and create a Facebook account.
- Boo Grams: We started selling boom grams last week and are continuing this week. This is a way for us to create small funds for our council.
- Theme Week: This week is our fall/Halloween theme week, where we encourage students to participate in theme to build school spirit. We also coordinated with guidance to ensure all students were considered when deciding themes.
    - Monday: Comfy Day
    - Tuesday: Pattern Day
    - Wednesday: Pink out (breast cancer awareness)
    - Thursday: Color wars
    - Friday: Costumes
- Pep Rally: We are organizing our first pep rally for this Friday, October 30th! We have formed our pep rally committee also.
- Student District Rep: Last week on Tuesday at our SRC meeting, we had students who posed an interest in this

position to share a speech on why they would be good candidates. We had an election, and the reps were elected: Kian Blaney (Grade 12) and Kaitlyn Wolverton (Grade 10).

PSSC Teacher Report – October 26, 2026

Submitted by Derek Tracey

School-Wide:

- **AARAO Tour** – October 27 – 8:30-10 AM in the CNHS gymnasium. All grade 10, 11, and 12 students will have the opportunity to attend.

- **Take Our Kids to Work Day** for our Grade 9 students will take place on Wednesday, November 4 this year. Spending a day in a workplace provides students with an opportunity to explore different careers, develop an understanding of the world of work, and make connections between their learning and future possibilities. Participation in Take Our Kids to Work Day also helps fulfill one of the cluster requirements for the Career Life Plan, which students must complete as part of their graduation requirements. Students that do not participate are expected to come to school on November 4th.

- On October 8th, six of our students took part in the **Youth Engagement Summit (YES)** in Grand Falls for the day. Students did workshops on positive mental health and belonging and made plans to do some activities at CNHS.

- **World Mental Health Day** – October 10th - School-wide meeting discussed services and resources available to students regarding mental health, sexual health, and social-emotional health. Students also learned how they can report incidents like bullying online through PSST World.

- All grade 11 and some grade 12 students attended a **career fair** in Woodstock NB on Friday, October 16th. The event was sponsored by the Western Valley Regional Services Commission and ASD-W and offered a wide range of businesses and employment opportunities for youth to consider. The fair also allowed students to check-off graduation requirements in their Career Life Portfolios.

- Various colleges and universities have been at Carleton North to meet with Grade 12 students and discuss post-secondary options in detail.

- The **Canadian Armed Forces** were in and presented to grade 12 students regarding the Cooperative Education possibilities at the Woodstock Armoury. Students would attend in the afternoons with transportation provided by the military. Students would earn coop high school credits from 1-3:30 and then have paid employment from 3:30 until 5:00.