



Carleton North High School
30 School Street, Florenceville-Bristol, N.B.
PSSC Minutes
Date: November 6, 2024 Time: 6:30 pm
Location: Virtual

<p>PSSC Members Present: Tara Orchard Karen Guest Victoria Hutt Heather Chase Lisa Wolverton Corinne Kilfoil Angie Graham Derek Tracey, Teacher Rep. Kiersten Orchard, SRC</p> <p>PSSC Members Regrets: Sherry Brennan Connie Smith</p>	<p>School/DEC Representation Present: Jason Smith, Principal Bridget Nugent, Vice-Principal Connor Brennan, DEC</p> <p>School/DEC Representation Regrets:</p>
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Call to Order: Meeting called to order by Tara Orchard at 6:34 pm.

Introduction of new DEC Representative and PSSC Member: Connor Brennan introduced himself. He joined the DEC in April/May of this year. Sat on the PSSC as a Student 22 years ago. Angie Graham is our new PSSC member. She has a student in Grade 9. Angie and her husband owe a business in the area.

Approval of the Agenda: Karen Guest moved to accept the agenda. Victoria Hutt seconded. Motion carried.

Approval of the Minutes from Previous Meeting: Karen Guest moved to accept the minutes and seconded by Victoria Hutt. Motion carried.

Celebrations: Welcome back to Jason. Celebrating action of students in Personal Interest Courses. Student Council working hard with new teachers leading SC this year. Multi-Cultural day being organized. Shout out to Connor Brennan for joining the DEC. We haven't had a rep for a couple years now.

Correspondence: nothing directed at PSSC.

Business Arising from Minutes:

Update on Bus Issues – Nothing new from last meeting. Since then, buses are earlier except that one bus that arrives at 8:20 am. Jason says that bus has always been late. Reports of buses waiting at houses for longer than they should.

Driver Shortages – This is a problem district wide. There were 6-8 drivers trained a couple weeks ago at CN. Connor Brennan says it has been discussed at DEC meetings. It will be an on-going problem. Wages and hours seem to be the main issues.

PSSC Budget – Budget has increased to \$1500 and needs to be spent before March 31. Discussion on different ideas. Promotion/Guest Speakers?

New Business:

TOKTW – great participation by the Grade 9 students. Only 11 did not participate.

Review of Protocol for Threats -

Every threat is analyzed through a flow chart. At that time, it is determined if the RCMP and other DO support staff need to be involved. All threats are serious but to what level. We reach out to DO team and they would determine if they would enact a VRTA (Violent Risk Threat Assessment) consult. And then we would work through the flow chart, examining evidence, determine level of threat and the recommendations stem from there as to what we do/don't do with the student(s) involved. There is a communication piece that may or may not go out depending on when we received the threat and from who we received it.

Review of School Data/Goals/School Plan – Student surveys will take place in a couple of weeks. The threat incident and 2 fight incidents will play in the minds of the students when the surveys are done.

3 Goals for the School Plan

1. To positively increase classroom and hallway behaviors by 50% above current reported levels.
2. To maintain or current level of practice in supporting student and staff wellness.
3. To increase student and staff understanding and support for diversity and enhance supportive/inclusionary practices.

After reviewing the School Plan/Goals, is there anything we can use the PSSC budget for to make the school plan successful?

Jason – I would like to focus on positive reinforcement for students. How can we celebrate student successes? It has been lacking over the years due to not having anyone take it on. Recognize all student body.

School Reports:

- a) Principal's Report – see attached document
- b) SRC Report – Pep Rally was held last week. Students were really engaged. Will try and include other groups next time. Promoting Emma P's pajama drive.
- c) Staff Report – see attached document

Other Business:

Date of Next Meeting: December 4, 2024 at 6:30 pm in the Library

Adjournment: Meeting adjourned at 8:07 pm

PSSC Chair

Date

PSSC Secretary

Date



Carleton North High School: Parent School Support Committee Agenda

Date/Time: November 6, 2024 at 6:30 PM

Location: Virtual via Teams

Agenda Items:

1. Welcome and Call to Order
2. Introduction of new members, Connor Brennan (DEC Representative), Angie Graham (PSSC Member)
3. Approval of Agenda
4. Approval of Minutes: [October-2-2024-PSSC-Minutes.docx](#)
5. Celebrations
6. Correspondence:
7. Business arising from Minutes:
 - Update on bus issues
 - Ideas for PSSC budget spend this year
8. New Business:
 - Nov 6 – Take Our Kids to Work Day
 - Review of protocols for threats to students and staff
 - Review of school data/goals/school plan
9. School Reports
 - Principal's Report – **Jason Smith**
 - SRC Report – **Kiersten Orchard/Alanna Cullins/Sarah Harvey**
 - Staff Report – **Derek Tracey**
10. Other Business
11. Next Meeting: December 4, 2024 @ 6:30 PM

Adjournment

November 6th, 2024

PSSC

Principal's Report

1. Committee work for our staff has resumed and is going very well. We have three established committees that work towards achieving our School Goals for our 2024-2025 School year:
 - a. School Leadership Team: Focus is on analyzing school data, presenting to staff, setting directions, reviewing and improving our PBIS focus and our professional development focus. The newest implementation is our focus on 4DX, the disciplines of execution and working on Wildly Important goals and data tracking.
 - b. School Wellness Team: Focus on the MFRI results for staff, Youth check-in and mental fitness for students with the specific goal of improving health and wellness for our entire school population. This group will liaise with our students and plan schoolwide events that focus on our health and wellness. We have been visited by our Healthy Schools practitioners as of last week and have more resources for the staff and students to use in this regard.
 - c. Special Events/Activities Team: Focus is on managing the events, speakers and activities that we engage in. They are the gate keepers of instructional minutes along with the activities that must be coordinated. They can assist in getting speakers, performers etcetera and liaise with our SRC.
2. Survey Says: We have entered a phase of work with our youth on data collection. EECD will have two surveys this Friday. One survey is focusing on staff perceptions of the workplace environment as well as their work product and perceptions of student performance. The second survey is soliciting feedback on student absenteeism and its impact on the system, the professionals within and the work of support staff.
3. Hopeful Transitions: As a result of our work, Sarah McLellan we have deepened our practices working towards student readiness for post-secondary, work or gap years. This is in response to a strategy to engage all students in their educational pathway decisions especially grades 10-12 with the new credit system. We have had two special days thus far with dedicated focus in differing grade levels. Amy MacIntosh received a supplementary position to ensure that this work is facilitated to its maximum potential and will ensure that we as a school are meeting our commitments towards student graduation.
4. School Infrastructure: We have not had any major infrastructure issues or planned work for this year. The district does have a refurbishment of our changing rooms/locker rooms in its view. We have asked that we make modification to the designated female changing/shower area to accommodate a learning center concept for Enterprise with a new staff member.
5. Staffing: We have 3 new Educational Assistants with us. Three existing folks transferred to other schools. One was planned and two were not. We received confirmation as of today, that these new folks will have permanent status within their union and should be with us the remainder of the year. With some of the shuffling that occurred, we have hired a new employee for our Jordan's Principle worker to support First Nations students. We also have a change in staffing within our custodial group, who is non-unionized. Randy Johnston will be leaving us next week

for another company. We have filled his vacancy with a local youth and added another local employee about 6 weeks ago in our custodial group.

6. Staff Shortages: They have not been as severe for us this year as compared to our other schools but they are still continuing. There is no plan of how to tackle this that has come forth from our district at this point, but I am told one is coming.
7. Inclement Weather Plan: We have seen an agreement that was reached between the NB Teacher's Federation and the Employer and our responsibility is to submit a plan from the school as to how we will utilize the days if/when they occur. I can share a bit about this plan, but would like to share more next month due to the fact staff are not fully aware as of yet and need to contribute to the plan.
8. Theatre Renovation: We did not get to this last year, but I have spoken with a member of Rotary recently and believe that we will re-engage with the project, reevaluate its scope and start discussions about fundraising so we can see improvements to this much needed space. The Carleton-Victoria Arts Council has been very good to us and are helping with lighting upgrades this year.

PSSC Teacher Report – November 6, 2024

Academic:

- Donna White's Human Services class will have both a social worker and a PSW as guest speakers in the next two weeks.
- Our second CLP (Career Life Plan) day took place last week. All grades were working on specific outcomes for their graduation requirements for their Career Life Plans. For example, the grade 12s were split between interests: UNB Presentation, Scholarships Presentation and workshop, and presentations from Working NB. Students will have to incorporate what they have learned or done within their CLP.
- Take Our Kids to Work Day took place today (November 6th). We had all but 13 grade 9s go to a work placement today. This is a very high number of students that participated. The other students that were here took part in virtual live career session throughout the day through the TOKTW programme. Student will have follow-up activities to complete in their Personal Wellness 9 classes tomorrow, and this will be added to their CLP portfolios.
- We are having some of our at-risk (of dropping out) students engage and meet with success in the Enterprise program. Our Enterprise teacher is ambitious and eager to support our students that have challenges within the regular classroom. Her support and dedication to these students is a key part of having the enterprise pathway work. We have had some students that engaged minimally last year, engage fully this year. Our school social worker is pivotal in helping us with at risk (of dropping out) students, and she is involved with these families and students to a degree that her role is very valuable.
- Our RCMP community outreach liaison presented to our students about online presence and behaviours, digital impact and cyber bullying last week. Her presentations are very informative and well done, and it is good for our students to see the RCMP involved in educating youth.
- We have four students currently receiving tutoring from an EAL tutor that we are lucky to have acquired. Two of these students are new to us from Haiti and they speak minimal English. Another student is an international student with us for the year from Japan. The other student has been here for a few years and is advancing well with English.
- MACC (Multicultural Association of Carleton County) will be presenting on diversity, culture and racism next week to our students. This will be a good reminder to students that our community is inclusive and diverse, and there are ways to welcome and and celebrate our communities as newcomers move in and hopefully stay in our communities. It ties in well with the district's upcoming Diversity and Respect Week.

- The community Link Programme has been rolled out to our students. We have 19 staff (that is a lot!) that have signed up to be Link Champions in our school. Students can go to any one of these staff members to ask for help and support. The staff members/ Link Champions are identifiable by their big yellow Link Programme stickers in view for students to see. The Link Champions listen to the concerns of the student and help direct them to the proper resources for help and support, from the help charts they have received from the Link Programme.
- Yvonne Reardon's La Technologie Culinaire 11-0 class baked Halloween treats on Halloween Day last week.
- Carleton North will be holding their Remembrance Day service tomorrow morning with help from student cadets and volunteer readers.

Sports:

- Girls soccer had a great season! They lost (2-1) to RNS in OT during regionals last week, but coaches are super proud!
- Girls hockey: 2nd game of the season tonight vs. Perth! Should be a good season. There are three new players joining this year who have never played hockey before!