

# CNHS Grade 12 Student Checklist

2023-2024

*Please note this is a general list and is only intended to be a helpful tool in planning for a post-secondary or working future; it is your responsibility to make an appointment with the School Counsellor, Mrs. Albright, to discuss the specifics of your post-secondary plans. Please keep this list to review.*

## Ongoing:

- CHECK OUT THE GRADE 12 CLASS OF 2024 TEAM WHEN NOTIFICATIONS POP UP.** This team will have information on: sexual health, mental health, scholarships, college and university tours and applications, graduation, opportunities, new information, and more.

- Visit the following websites for career planning, important career and post-secondary school information:

Post-secondary school options -

[www.studyincanada.com](http://www.studyincanada.com)      [www.schoolfinder.com](http://www.schoolfinder.com)

Career planning – [myBlueprint.ca/anglophonewest](http://myBlueprint.ca/anglophonewest)      create your account to research career possibilities

- Continue talking with parents, teachers, employers, and the school counsellor about career and post-secondary choices; determine what you need to do to achieve your goals. If you are not considering post-secondary education directly after high school, examine what other options are open to you. If joining the workforce, the armed forces, traveling, or if volunteering for a year is an interim plan, get all the information you will need to apply for post-secondary study in the future. Gap years are options. See Mrs. Albright, School Counsellor, if you don't plan to attend school, and are looking for a job.
- Check the DISTRICT SCHOLARSHIP WEBSITE which has many updated scholarships available to students: <http://web1.nbed.nb.ca/sites/ASD-W/scholarships/Pages/default.aspx>  
Check the Grade 12 Grad 2024 TEAM for scholarship tips, a link to the district website, and monthly in-house (CNHS specific) scholarships that become available in April. These will also be posted in the guidance office when they become available. Check for scholarship updates regularly. Please check college and university websites for scholarships offered specific to that particular school. It is your responsibility to search for other scholarships. Some suggested websites include:

<https://scholartree.ca/>  
[www.canlearn.ca](http://www.canlearn.ca)  
[www.studentawards.com](http://www.studentawards.com)  
[www.scholarshipscanada.com](http://www.scholarshipscanada.com)  
[www.univcan.ca/](http://www.univcan.ca/)

- Save money for post-secondary school. Learn to budget your money.
- Volunteer in your community. Volunteering is integral for the community in which you live. It also shows that you have strength, leadership, character, and that you care; it helps others in various ways, and it helps you become a better you. It is also advisable to put volunteer service on resumes and scholarship applications.

## September

- Check to make sure you are on the potential grad list.
- Put your Grad folder in a safe place for all the potential graduate information that will be provided to you this year. Place this checklist in the folder.

- For the 2023-2024 school year: Potential graduates must have on their transcript: 1) 18 credits; 2) 8 compulsory credits (compulsory credits include: English 11, English 12, Math 11, Math 12, Modern History 11, one Science (Physics, Biology, Chemistry, Human Physiology, Env. Science, Auto Electric), and one Fine Arts or Life Role credit; 3) at least 10 electives, including 5 that are grade 12 courses.
- Check the admission requirements at the post secondary institution in which you plan to apply. Ensure that you are registered in the mandatory high school courses needed to meet entrance requirements for your program of interest.
- Plan to attend the grade 12 meeting presented by the graduation class advisor and guidance to select class reps. If you miss the meeting, it is your responsibility to get the information.
- Contact colleges and universities to schedule visits for **tours and open houses** at schools that interest you. **It is always a good idea to tour the institutions that interest you before you make the final decision of where to attend.**
- Remember to apply early to the post-secondary institutions that have early or rolling (ongoing) admissions. Ex: **NBCC accepts students on a *First Qualified, First Accepted*** admissions process. Through this approach, prospective students who meet the admissions criteria who apply first will be admitted first. It is very important to apply to NBCC earlier than later, to ensure that you have a seat in the program of your choice. **\*\*\*APPLY TO NBCC NOW if you know what program you want to take.**
- Make an appointment with the School Counsellor, Mrs. Albright, if you need some help with post-secondary applications, information, or career guidance.
- Apply for a Social Insurance Number (SIN) if you haven't already.
- Harvey Studios was here to take Cap & Gown pictures for yearbook and school composite in **September. If you missed this appointment time, contact Harvey Studios to reschedule.**
- Listen to announcements for any representatives from colleges, universities, or job placement programs, and attend them if interested (ongoing all year).

## October

- Most post secondary applications and scholarships require reference letters from a teacher or someone within the community. When you ask someone to be a reference, ask them if they can give you a **good** recommendation. **Provide them with information that they need to write your recommendation letter. Give references at least two weeks to complete the reference letter.**
- Review the websites of the colleges or universities in which you plan to apply. Learn their application deadlines, application for scholarships deadlines, and other general information about the institution and program. Print off the list of "Guiding Questions for Talking to College and University Representatives" from the Grade 12 Grad 2024 TEAM or create a list of your own questions about the program that interests you. This will prepare you for speaking with post-secondary representatives.
- Request information from post-secondary schools via internet, telephone, or online (including residence, tuition costs, scholarships, programming details). Do this as often as needed.
- Begin to work on early admissions applications. Most schools have an online application procedure. Application forms are also available online. See the School Counsellor, Mrs. Albright, for assistance if needed.

- Print out a copy of your online application sent to schools, and keep it (or keep copies of hard copies of application).
- Be mindful of yearbook write-ups and superlatives deadlines. Hand them in to Maya Rector, Shamoya Williams, Eva Thompson or Miss Nickerson.
- Order yearbooks – Back-to-school price of \$65.00 until October 27<sup>th</sup>. The price goes up to \$70.00 until December 22<sup>nd</sup>. After that it is \$75.00.

### **November/December**

- Continue to check for available scholarship opportunities
- Apply for College or University. It is always a good idea to apply to more than one school. This will provide you with more options, in case your “plan A” doesn’t work out. Also, some schools may offer you larger entrance scholarships than others, and after you go on campus tours, you might change your mind. You still have time to decide where you will go. Don’t confirm which school you will attend until a later date. You have choices to make based on several factors (review the list “Guiding Questions for Talking to College and University Representatives” for factors to consider). Remember, if possible, attend the open houses and tour the schools that interest.
- Remember, if you do not plan to attend college or university, please see Mrs. Albright for options that might interest you. There are programs available to help place you at a job, there are jobs offered in the armed forces, and more.
- If you are still unsure of what your future plans are, make an appointment with Mrs. Albright. Everyone needs to graduate from CNHS with a post graduation plan.
- Begin preparing for exams in December. Ask your teachers how best to proceed with this.

### **January / February / March**

- In January, double check admission requirements for your program of interest in college or university. This is your last chance to obtain prerequisites at the high school level.
- Pay your graduation due in February. Only those who have paid their dues may participate in any of the activities. Grad dues cover the cost of gown rentals, hats, tassels, prom preparation, invitations, diplomas, food, flowers, and other decorations. Grad fee: TBA
- If you have not yet applied to university or college, pay attention to the application deadlines. Also, pay attention to scholarship deadlines from the universities or colleges. Many of these are due March 1<sup>st</sup>. Some are due in January.
- Check out scholarships that are available to you on the district site; many have spring deadlines. Remember, many in-house (CNHS specific/local) scholarships will be available in April-June. These will be posted on the Grade 12 Grad Class TEAM and in the guidance office.
- Make sure you are registered for Safe Grad. Extra payment is required in advance for those potential graduates who wish to attend safe-Grad. Only potential graduates may attend.
- Keep your grades up – it matters!

## April

- April is around the time to make a final decision about post-secondary school. Send your deposit to school. If you need more time to decide, then take it. Everyone has a different timeline.
- If wait-listed, contact admissions office if still interested. Feel free to ask them your status on the wait-list. Let Mrs. Albright know if you are wait-listed.
- Attend the Financial Aid presentation with your parent(s). This may be an evening presentation, or an online presentation this year, with tips on how to budget for school, how to apply for student loans, and other helpful financial planning information.
- Graduation fee due date on April 14<sup>th</sup>: Please pay the secretary at the office.
- Check for new and upcoming scholarships

## May-June

- See Mrs. Albright for post-secondary transitioning tips. Mrs. Albright can give advice for transitioning to College or University. Also, if you have any questions, remember to see her.
- Grad dues of must be paid.
- If you have not yet heard from your post-secondary institution of choice regarding acceptance, call the admissions office and inquire about your status.
- Early or mid-May, apply for Financial Aid (student loans and bursaries) if needed at [www.studentaid.gnb.ca](http://www.studentaid.gnb.ca) or call 1 800 667-5626.**
- Get measured for grad gown – listen for message from Grad Class Advisor
- By **May 20<sup>th</sup>**, make sure you have told Mrs. Albright your final post-graduation plans.
- Request from the CNHS secretaries, that your final transcript to be sent to the school you are planning to attend.
- By June 14<sup>th</sup>, make sure you have notified the secretaries of any scholarships you have been awarded if you want them to be announced at graduation.
- Grade 12 students should be well aware of what they require for credits to graduate. Individual teachers will contact the student and respective parent/guardian in cases where a student failed a course or did not complete graduation requirements. In some cases, members of the Education Support Services Team may also be in contact. If students are not graduating, they will not come to grad rehearsal.
- Grand March and Prom – Potential graduates and their escorts may participate in Grand March and Prom.
- Graduation rehearsal – Mandatory attendance is necessary to qualify for attending graduation.
- Official graduates who have fulfilled all financial obligations (including delinquent list items) and who have met conduct expectations through to the time of graduation may participate.
- Students that have received scholarships must send thank-you cards the funding families or institutions.
- Follow procedure for school housing and orientation at respective post-secondary institutions.